

MINUTES OF THE ANNUAL GENERAL MEETING OF THE FARRINGDON VILLAGE HALL CHARITABLE TRUST (CHARITY NO: 301824) HELD IN THE GOLDEN PHEASANT FUNCTION ROOM AT 7PM ON WEDNESDAY, 2ND JANUARY 2019

Present:

Cllr Elderton (Chair), Cllr Batley (Vice-Chair), Cllr Durrant, Cllr Mrs Farris (arrived at 7:07pm), Cllr Ms de Ledesma, Cllr Mossman and Cllr Williams, the Clerk and one member of the public who arrived at 7:05pm

1. CHAIR'S WELCOME AND INTRODUCTION.

The Chair welcomed those present to the meeting and reminded the meeting that the Parish Councillors are also the Trustees of the Village Hall Charitable Trust. The primary purpose of the Trust is the project to design, procure the land and build a new village hall for Farringdon.

The Chair reminded the meeting that as 2019 is an election year, the appointments approved at this meeting would need to be reaffirmed following the election in May.

2. TO APPOINT THE CHAIR FOR 2019.

Cllr Elderton was re-appointed as Chair for the forthcoming year.

3. APPOINTMENT OF TRUST OFFICERS:

(i) TO APPOINT THE VICE-CHAIR FOR 2019

Cllr Batley was re-appointed as Vice-Chair for the forthcoming year.

(ii) TO APPOINT THE SECRETARY FOR 2019

(iii) TO APPOINT THE TREASURER FOR 2019

The Clerk, Claire Gibbs, was re-appointed as the Secretary and Treasurer of the Trust, both of these posts form part of the Clerk's job description.

4. TO RECEIVE AND APPROVE THE MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING HELD ON 3RD JANUARY 2018 AND MINUTES OF THE TRUSTEES MEETINGS HELD ON 23RD MAY AND 5TH SEPTEMBER 2018

5. TO RECEIVE AND APPROVE THE FINANCIAL STATEMENT.

The Treasurer presented the accounts for the year to 31st December 2018 to the meeting, as shown in the table below:

Village Hall Charitable Trust Accounts 2018	
Expenditure	£
Southern Planning	900.00
Total Expenditure	900.00

Income	£
Total Income	£0
(Surplus)/Deficit for year	£900.00
Reserves Brought Forward	(£368,193.75)
(Surplus)/Deficit for year	£900.00
Reserves Carried Forward	(£367,293.75)
Represented by:	
TSB bank account as at 31st December	(£367,293.75)

6. TO APPOINT THE HONORARY AUDITOR.

Mr David Hartley was confirmed by the Chair as the Honorary Auditor, however, the activity in the Trust's accounts is minimal. Under the Charity Commission's guidance an independent examination of a charity's accounts is not required until the Charity's income exceeds £25,000 per annum and but less than £1 million. An audit is required where income exceeds £1 million per annum.

7. CHARITY COMMISSION RETURN

The Secretary confirmed that the Charity's return for the last financial year had been submitted to the Charity Commission, before the deadline of 30th September.

8. TO REPORT PROGRESS WITH THE PLAN TO DELIVER A NEW VILLAGE HALL AND AGREE FURTHER ACTIONS.

The working group had identified a site and had been in discussions with the local landowner to secure the site for the new village hall. A pre-application for the site had been submitted to East Hampshire District Council which had been well received. During the discussion regarding the new village hall, Mr Durrant left the meeting.

9. KEY MESSAGES.

- The appointments were confirmed with no change from last year. Mr Clive Elderton continues in the Chair, with Mr Tony Batley as Vice-Chair and Mrs Claire Gibbs as the Secretary and Treasurer.
- The accounts for the last year were approved, the Trust's balance as at 31st December 2018 is £367,293.75.

- The Charity Commission return was submitted for the Trust
- Work continues to secure a suitable site for a new Village Hall, following an encouraging response to the recent pre-application submission.

10. **DATE OF NEXT MEETING**
Wednesday 8th January 2020

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